BOOKINGS AND CANCELLATIONS

Bookings

For places on visits, please apply to the Events Secretary, Beatrice Goddard, providing either a separate cheque for each event or indicating that you wish to pay by card or online. For online payments, you will be provided with a link to a payment page and an event reference. Where possible, joining instructions will be dispatched by email, so please remember to provide your email address if you have one.

Applications should only be made by members who intend to take part in the whole programme. No one can apply for more than one place unless they hold a joint membership, and each applicant should be identified by name. If you wish to be placed on the waiting list, please enclose a telephone number where you can be reached. Please note that a closing date for applications for visits is printed in the *Newsletter*. Applications made after the closing date will be accepted only if space is still available. Members are reminded that places are not allocated on a first come, first served basis, but that all applications are equally considered following the closing date.

Please email events@furniturehistorysociety.org to apply for events or telephone 07775 907390.

Cancellations

Please note that no refunds will be given for cancellations for events costing £20.00 or less. In all other cases, cancellations will be accepted up to seven days before the date of a visit, but refunds will be subject to a £10.00 deduction for administrative costs. Please note that in the rare instances where members cannot pay until the day of a visit, they will still be charged the full amount for the day if cancelling less than seven days before the visit, or if they fail to attend. This is necessary as the Society has usually paid in advance for a certain number of members to participate in, for example, a tour/lunch. Separate arrangements are made for study weekends and foreign tours and terms are clearly stated on the printed details in each case.